

## HOW TO LOG-IN TO ELECTRONIC RESOURCES FROM OFF-CAMPUS



~ **Note: For content descriptions and search tips, see the individual link for each resource on the home page under ONLINE RESOURCES.** ~



### EBSCO Databases (off campus):

- 1) Contact the library to get the username and password you need to access these databases ( **631-423-0483 x141** or via email at [libraryweb@icseminary.edu](mailto:libraryweb@icseminary.edu) ).
- 2) Click on the **Online Resources** link on the side menu of the library page.
- 3) Find and click on: “**EBSCO databases**” in the pull-down menu.
- 4) You will now be going in through a **proxy server**, courtesy of St. Joseph’s Seminary. The page is very “bare-bones.” Find the Login fields, in the top left corner of the page.

**This is an approximation of what you will see when being asked to log in through St. Joseph’s proxy server:**

Amazon Adv BBC BBC Google Google News NYTimes Semi

This is login.htm from the docs subdirectory. Review <http://www...> information on user authentication options.

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Please enter your username:

Please enter your password:

Login



Now enter the **username and password information you obtained from the library**, and click LOGIN to start using the databases.

### **OXFORD Databases (off campus):**

**Follow the same first few steps, explained above (go through proxy server).**

There are FOUR separate Oxford Resources:

[Oxford Biblical Studies](#)

[Oxford Bibliographies](#) (Religion subset)

[Oxford Handbooks](#) (Religion subset)

[Oxford Scholarship](#) (Religion subset)

For the last three Oxford resources listed here, you may see lots of subjects listed, but it is only RELIGION resources that we can access. You may have to specify that in your search parameters. Or, just be prepared for the fact that many of the items you see are not part of our subscription. Also, if you have a choice between All partners” and just “Oxford,” check off “Oxford” in order to get full text.



### **JSTOR (Off Campus):**

**Follow the same first few steps, explained above (go through proxy server).**

[JSTOR](#) is a journal storage site for back issues of academic journals. You can search in various ways and find the full text of hundreds of articles. If you want to browse by subject, you need to know that “Religion” material is found under the general heading of “Humanities.”



### **Digitalia Hispanica (Off Campus):**

**Follow the same first few steps, explained above (go through proxy server).**

The library’s subscription only includes the Religion and Mythology eBook collection and we do not have access to any other content on the platform. **NOTE:** The best way to locate materials in this eBook collection is by performing a keyword search in Spanish in the top navigation bar where it says “All.”



### **PAST MASTERS (Off Campus):**

**Follow the same first few steps, explained above (go through proxy server).**

This collection includes the works of Aquinas, Aristotle, Plato, the Continental Rationalists, and select works of political philosophy



## GALE ebooks:, etc. (Off Campus):

Log in procedure for this is slightly different than previous resources listed.

- 1) Get the password you need to access this database by contacting the library (at **631-423-0483 x141** or via email at [libraryweb@icseminary.edu](mailto:libraryweb@icseminary.edu) ).
- 2) Click on the **Online Resources** link on the side menu of the library page.
- 3) Find and click on **“Gale ebooks”** on drop down menu.
- 4) For this resource you only need the password.

*TIP: Before you actually log in, this would be a good time to “bookmark” the site (save it to “favorites”) in your browser, so you can eliminate some of these steps next time.*

SIGN IN

Please enter your library ID, barcode, or other ID:

.....

Sign In

This group of Catholic reference ebooks includes the full second edition of the *New Catholic Encyclopedia with Supplements*, and three other sources. It can be searched one at a time, or across all books at the same time. Note: we also own hard copies of these in the library.



## ENCYCLOPAEDIA BRITANNICA (Off Campus):

Log in procedure for this is slightly different than the first few resources listed above.

- 1) Get the username and password you need to access this resource by contacting the library (at **631-423-0483 x141** or via email at [libraryweb@icseminary.edu](mailto:libraryweb@icseminary.edu) ).
- 2) Click on the **Online Resources** link on the side menu of the library page.
- 3) Find and click on **“Encyclopaedia Britannica”** in the drop down menu.
- 4) Now you will be required to authenticate in to the database. (See screen shot below.)

*TIP: Before you actually log in, this would be a good time to “bookmark” the site (save it to “favorites”) in your browser, so you can eliminate some of these steps next time.*

250 Britannica ACADEMIC

**Access Britannica Academic**

To access *Britannica Academic* enter the **Access ID** and **Passcode** provided by your institution.

Once you've signed into your institution's account, you can sign in to your own personal user account for additional features.

Academic Access ID Academic Passcode Sign In

Trouble signing in? Contact us.

Log in procedure for this is slightly different than first few resources listed above.

- 1) Get the username and password you need to access this database by contacting the library (at **631-423-0483 x141** or via email at [libraryweb@icseminary.edu](mailto:libraryweb@icseminary.edu) ).
- 2) Go to the **Online Resources** link on the side menu of the library page.
- 3) Find and click on **“Ministry Matters”** on the drop down menu.
- 4) Now you will be required to authenticate in to the database. (See screenshot below.)

**NOTE:** There are **quite a few steps needed** in order to get to the preferred content in this database. Contact the library for a **separate handout**.

